



Competition/Event Ticket Payment Policy

Effective from 19th September 2025

This policy outlines the terms and conditions for purchasing and using tickets for competitions and dance shows hosted by **Maddy's Dance School of Suffolk**. By committing to purchase tickets, you agree to the terms set out below.

1. Payment Methods

We accept the following payment methods:

- Credit/Debit Card (Visa, Mastercard)
- Secure Online Payment (PayPal)
- Bank Transfer
- Cash (in person only)

All ticket payments must be made in full before tickets are issued.

2. Ticket Pricing & Deadlines

Ticket prices will vary depending on the event. All **dancers and spectators** must have a ticket for each competition.

- **Payment Deadline:** All payments must be received no later than **one week before the event date**.
 - Late payments may incur additional charges (see Section 5).
-

3. Ticket Confirmation & Collection

Once payment is received, tickets will be handed to you in person at your next dance session.

- Please keep your tickets safe, as **replacements cannot be issued**.
 - If you would prefer your teacher to hold onto your tickets until the event day, please inform them in advance.
-

4. Cancellations & Transfers

- If you need to cancel your ticket(s), you must notify your dance teacher at least **two weeks before the event**. This helps avoid unnecessary charges and allows us to inform the event organisers.
 - Alternatively, you may transfer your ticket to someone else, but **you must inform your teacher** of the name change so the organisers can be updated accordingly.
-

5. Late Payments & Fees

Any payments made after the one-week deadline will incur a **£1.00 late fee per ticket per day**.

Example:

If a £19 ticket is paid for 2 days late, the total cost will be **£21.00**.

No tickets will be distributed until **full payment (including late fees, if applicable)** is received.

6. Liability & Disclaimers

- Event schedules, judges, and performances are subject to change without notice.
 - **Maddy's Dance School of Suffolk** is not responsible for lost personal items or injuries sustained at events, except where liability is required by law.
-

7. Contact Information

If you have any questions regarding this policy, please contact:

Maddy Brewer

✉ maddysdanceschoolofsuffolk@gmail.com

☎ 07307 185812