



Terms & Conditions – Maddy’s Dance School of Suffolk

Effective Date: 19/09/2025

1. Registration & Enrolment

- All students must complete a registration form and agree to these Terms & Conditions before participating in any classes.
- A parent/guardian must complete the form for students under 18.

2. Fees & Payment

- Class payment is due in full before the first class
- Payments are non-refundable and non-transferable unless the class is cancelled by the school.
- We do not offer refunds for missed classes due to illness, holidays, or other personal circumstances.
- Payment can be made by BACS, PayPal, cash, card.
- A fee may apply for late payments.

3. Cancellations & Refunds

- If the school cancels a class (e.g. teacher illness or venue issue), we will attempt to provide a make-up session or credit where possible.

4. Trial Classes

- Trial classes (if available) must be booked in advance.
- Participation in a trial class does not guarantee a place in the full class unless formally enrolled and paid.

5. Student Conduct

- Students are expected to behave respectfully towards teachers, fellow students, and venue staff.
- Any disruptive, abusive, or unsafe behaviour may result in removal from the class without a refund.
- Parents are responsible for the supervision of children before and after classes.

6. Uniform & Dress Code

- Students must wear suitable dancewear and footwear for their class type (e.g. ballet, street, contemporary).
- Long hair should be tied back and no jewellery should be worn.
- Failure to wear appropriate attire may result in the student being unable to participate.

7. Health & Safety

- All students participate at their own risk. You must notify us of any medical conditions, injuries, or additional needs before the class.
- A completed medical/disability disclosure form may be required for students with ongoing health concerns.
- In an emergency, first aid will be administered by a qualified staff member and emergency services will be contacted if necessary.

8. Photography & Videography

- From time to time, we may take photographs or videos during classes or performances for use on our website, social media, or marketing.
- You will be asked for consent on registration. You may withdraw consent at any time in writing.

9. Child Protection

- Maddy's Dance School of Suffolk is committed to safeguarding and promoting the welfare of children and young people.
- All staff are DBS-checked and follow our Safeguarding Policy, which is available on request.

10. Data Protection (GDPR)

- We comply with the UK General Data Protection Regulation (GDPR).
- Personal data is collected solely for the purpose of class administration, health and safety, and communication.
- We will never share your data with third parties without your explicit consent.
- You may request to see or delete your data at any time by contacting us.

11. Timetable & Class Changes

- We reserve the right to change the class schedule, location, or instructor if necessary.
- Advance notice will be given where possible.
- In the event of government-mandated closures (e.g. public health restrictions), classes may be moved online, rescheduled, or paused.

12. Termination of Enrolment

- We reserve the right to terminate a student's enrolment at any time for breach of these terms or behaviour that poses a risk to others.
- In such cases, no refund will be given.

Contact Details

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